



## Companies are Seeing More Green with the “Greening” of Payroll

“Going green” isn’t just another slogan describing our efforts to help preserve the planet. It’s a way of increasing efficiency, safeguarding one’s company from fraud, and decreasing the cost of managing payroll and HR. PROXUS is diligently working with many of its clients to decrease the amount of paper used in the administration of payroll and HR. PROXUS is also reviewing its own internal procedures to reduce the amount of paper and ink used to produce payroll. Learn more about how your company can benefit by “going green” with the following:

### The “Greening” of Payroll

Our “greenest” clients have a totally-paperless payroll process. They have promoted direct deposit to their employees and have most, or nearly 100% of their employees on direct deposit. Employees obtain their paystubs online and have access to two years of paystubs stored chronologically. Payroll reports for “green” clients are downloaded from our web-based system directly to their computer in a secured, PDF format and are now available within an hour after their payroll is submitted for processing. These reports look identical to the printed reports previously delivered the day after payroll processing. Clients who still have PROXUS print and deliver paychecks and paystubs have stopped receiving paper reports, because they’ve opted to receive them electronically.

### Increased Efficiency

1. Employees can access their paystubs online, thus eliminating the time and expense of distributing paystubs by mail or in-person.
2. Employees with direct deposit avoid running to the bank to cash their checks, saving time and gas expenses over time.
3. Employees can obtain paystubs online when applying for a loan instead of contacting payroll or HR to research and produce it for them.
4. Employees can access their paid time-off balances online.

### Safeguard Your Company from Fraud

Social security numbers, employee pay rates and other sensitive payroll report information can be secured in login-protected software stored on a PC and backed-up here at PROXUS. This offers a much higher level of security than maintaining large binders in offices that very often are not secure.

Did you know check fraud often occurs at check cashing locations where bank transit/ABA number and account numbers are taken directly from employee paychecks? Paycards are an affordable and easy-to-use option for employees who may not qualify for or want a bank account. Another option is direct deposit since vouchers do not contain any employer banking information resulting in better protection from this type of check fraud. To learn more about how to promote direct deposit to your employees: [\[Click Here\]](#)

**Decrease the Cost of Managing Your Payroll**

1. Obtain the savings from reduced paper, envelope and ink costs that PROXUS shares with clients who go 100% electronic.
2. Delivery Costs: Reduce your overall cost-per-payroll processing by eliminating the need for delivery of paychecks, paystubs and reports.

All of the above are examples of just some of the direct benefits of "going green." You may find that many consumers and customers of yours are expecting their vendors to be green which may provide you with a catalyst for jumping on the "green" bandwagon.

Call PROXUS today at 215-654-9140, and ask for Chris Cumo, ext. 129 or [ccumo@proxushr.com](mailto:ccumo@proxushr.com), and John Israel, ext. 110 or [jisrael@proxushr.com](mailto:jisrael@proxushr.com) to learn more about your company's options to go partially (50%) or entirely (100%) "green!"

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